

**Kincardineshire Development Partnership
Board of Trustees Meeting – Thursday 29th August 2019 at 7.15 pm
Wairds Park Hall, Johnshaven**

Minutes

Present:

David Nelson – Mearns Community Council (Chair)
Andrew Newton – Stonehaven Town Partnership
Walter McMillan – Portlethen Men’s Shed
Mairi Eddie – Benholm & Johnshaven Community Council
Marion McNeil – Crathes, Drumoak & Durris Community Council
Bridget Scott – Bettridge Centre
Bill Dargie – Catterline, Kinneff & Dunnottar Community Council

In Attendance:

Ron Sharp – guest
Margo Titmuss – KDP Administrator (Minutes)
Jacky Niven – KDP Development Worker

Apologies:

Isabella Williamson – Arbuthnott Community Council
Sandra Davison – Mearns Area Partnership
Ian Hunter – Stonehaven and District Community Council
George Cruickshank – Newtonhill, Muchalls & Cammachmore Community Council
Bob McKinney – North Kincardine Rural Community Association

1. Welcome

The Chair, David Nelson, welcomed all those present and thanked them for attending. He specifically welcomed Bill Dargie, the representative for Catterline, Kinneff & Dunnottar Community Council. Introductions were made by all those present. Bill explained that he drives for GDocs, and often this work conflicts with the timing of the Board meetings. David suggested that if it was difficult for Bill to attend, it would be possible for another representative of the Community Council to be co-opted on in his place.

2. Approval of Previous Minutes

David explained that as the June meeting was inquorate, both the May and June minutes would need to be approved.

The minutes of the formal meeting of 30th May 2019 were approved as an accurate record of the meeting. The minutes were proposed by Mairi E, and seconded by Ron S.

The minutes of the formal meeting of 27th June 2019 were approved as an accurate record of the meeting. The minutes were proposed by Andrew N, and seconded by Walter McM.

3. Matters Arising.

New Members – the three new member applications received in June were approved: Auchenblae Parks Committee, Stonehaven Tolbooth Association & Portlethen Town Association.

Crathes, Drumoak & Durriss Community Council – Marion McN advised that the CC was still in operation and she will continue as the representative until the AGM.

4. Monthly Reports

Finance

Ian H was not in attendance to present the Finance Report, however David commented that the balance continues to be healthy.

David also advised that Ian wishes to stand down as Treasurer at the AGM, and therefore nominations for his replacement will be necessary.

New Members

There were 2 new member applications from Cornerstone Connects Stonehaven and Our Mearns Tourism Association (OMTA). Both were approved.

David took this opportunity to congratulate Jacky as the new Chairperson of OMTA.

5. Sub-group / Committee Reports

Governance

Nothing to report

Windfarm Subgroup

Isabella was not present at the meeting, however very full reports of the three windfarms were distributed in advance of the meeting. David commented on the great job that Isabella and Kirsty had done in pulling these together.

The Auquhirie Decision Making Panel will meet on Wednesday 4th September to assess all the current applications.

6. KDP Development Officer Report

The Development Officers' Activities Highlights were circulated in advance of the meeting.

7. AGM

The KDP AGM will be held on Thursday 31st October, at the Jubilee Hall in Portlethen. Reid Hutchison has agreed to officiate on the night.

Jacky N is to produce a short film of members sharing their thoughts on how KDP helps them. This will be discussed further at the September meeting.

8. Board Membership & Constitution

In advance of the meeting Jacky wrote to David expressing concern regarding the structure of the KDP Board in light of the current situation where Community Councils are folding, and what can be done to ensure the continued success of the organisation.

David shared the letter with the Office Bearers and Andrew N, who has given thought to how the Constitution can be amended to alleviate any issues.

Both Jacky's letter and Andrew's response were shared with the Board in advance of the meeting.

Andrew proposed a change to Clause 90 of the constitution as follows:

*"Clause 90 No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 6 elected **or co-opted** trustees, present in person"*

This means that the board can consist of 22 Trustees (18 elected and 4 co-opted) and all count toward a quorum. Thus if all 12 CCs failed KDP could still have 10 trustees of which 6 have to attend meetings to create a quorum.

It was agreed by those present, and by Sandra, Isabella & Ian, that this appears to be a good solution , and that it would need to be approved at the AGM. OSCR will also have to be advised of the change

9. Feasibility Study

Jacky N confirmed that there is local support for an employability program. She believes there is a need for an employment and enterprise centre locally, to ensure that young people stay in the area rather than losing them to Aberdeen.

Jacky has discovered a funding scheme called Dream Fund which offers significant funding for collaborative projects.

It was agreed that more research is required.

Action – Jacky to provide Mairi E with a copy of the Feasibility Study.

Action - Jacky to write a preliminary letter to the Dream Fund to establish whether they would consider funding.

10. AOCB

The Big Climate Conversation Community Fund

In her absence, Sandra asked for the following request to be shared with the Board:

Greener Kincardine & Mearns wish to submit two applications to The Big Climate Conversation Fund to hold workshops following the showing of film, Tomorrow. At present, GK&M do not have a bank account and therefore Sandra is asking whether any successful grant could be paid in to the KDP account.

It was agreed, assuming GK&M become members of KDP, that KDP will undertake the financial administration.

Self Build Presentation

Ian H requested that a date be sought to hold a presentation by Jim Stuart on Self Build. It was agreed that a date would be arranged for November, but that it must be stressed that it is not an opportunity for a sales pitch, but focus on the procedures.

Jacky suggested adding eco building to the itinerary.

11. Date of Next Meeting

The next Board meeting will be held at 7pm on Thursday 26th September, at the Grassic Gibbon Centre, Arbuthnott, AB30 1PB.

The meeting closed at 8.35 pm.

Minutes taken by Margo Titmuss

I, _____ hereby confirm these minutes reflect a true and accurate record of the meeting.

Signed: _____ Date: _____